



APPLICATION FOR EMPLOYMENT

(Please print clearly)

An Equal Opportunity Employer

*We do not discriminate on the basis of race, religion, national origin, color, sex, age, veteran status, or disability.
It is our intention that all qualified applicants be given equal opportunity and that selection decisions are based on job-related factors.*

Personal

Social Security No. _____ Date _____

Name _____
Last First Middle

Present address _____ Telephone no. _____
No. Street City State Zip

Position applied for _____ Rate of pay expected \$ _____ per week

Would you work _____ Full-time _____ Part-Time Specify days and hours if part-time _____

Were you previously employed by this organization? _____ If yes, when? _____

List any friends or relatives working here, other than spouse _____

If your application is considered favorably, on what date will you be available for work? _____ Names(s) 20 _____

Are there any other work experiences, skills, or qualifications that you feel would especially fit you for work here? Please add any additional comments you think are important for us to consider. _____

If you are applying for a job with minimum age requirements, you may be required to submit proof of age.

For jobs with minimum age requirements:

Are you 18 years of age or older? ☐ yes ☐ no

For driving jobs only: Do you have a valid driver's license? ☐ yes ☐ no

Driver's license number _____ Class of license _____

Have you had your driver's license revoked or suspended in the last 3 years? ☐ yes ☐ no

If hired, can you furnish proof you are eligible to work in the United States? ☐ yes ☐ no

Have you ever been convicted of a felony? ☐ yes ☐ no

A "yes" answer does not automatically disqualify you from employment since the nature of the offense, date, and the job for which you are applying will be considered.

If yes, please explain _____

Have you previously applied here? ☐ yes ☐ no

If yes, when? _____

Have you worked for any firm under a different name? ☐ yes ☐ no

If yes, give name _____

Personal References (not former employers or relatives)

Name and occupation	Address	Phone number

Membership in Professional or Civic Organizations (do not include racial, religious, or nationality groups)

Name or description of organization	Active participation		Offices held
	From	To	

Education Record—Nonveterinarians Only

Name of school	Degree awarded	Grade average	Honors
High School			
College or University			
Business, Trade, Correspondence or Night School			
Other			
Do you type? ☐ Yes ☐ Manual machines ____WPM ☐ No ☐ Electric machines ____WPM	Shorthand ____WPM	Office machines and computers you know how to operate	

Education Record—Veterinarians Only

Name of school	Degree awarded	Grade average	Honors
High School			
College or University (Preveterinary)			
College (Veterinary Curriculum)			
Postgraduate training, including internships (include dates and degrees awarded, if any) _____ _____ _____			
Are you board certified? ☐ Board eligible? ☐ Which specialty board? _____			
List continuing education courses attended in the past 18 months _____ _____ _____			
List the states in which you are licensed to practice along with license numbers: _____ _____ _____			

Work History (begin with the most recent, list all past employers, including any pertinent military experience)

Name of Company	Business address	City	State	Phone no.
Type of business	Immediate supervisor	Date employed From To		
Exact job title	Earnings at hire	At termination	Reason for termination	
Description of duties _____ _____ _____				

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Type of business	Immediate supervisor	Date employed From To		
Exact job title	Earnings at hire	At termination	Reason for termination	
Description of duties _____ _____ _____				

Affidavit

I certify that all information I have provided in this application is true and complete. I understand that any false information or omission may disqualify me from further consideration for employment and may result in my dismissal if discovered at a later date. I understand that the employer may request an investigative consumer report from a consumer reporting agency. This report may include information as to my character, reputation, personal characteristics and mode of living obtained from neighbors, friends, former employers, schools, and others. I understand I have a right to make a written request within a reasonable time for the disclosure of the name and address of the consumer reporting agency so that I may obtain a complete disclosure of the nature and scope of the investigation. I authorize the investigation of any or all statements contained in this application and also authorize any person, school, current employer (except as previously noted), past employers and organizations named in this application to provide relevant information and opinions that may be useful in making a hiring decision. I release such persons and organizations from any legal liability in making such statements. **I UNDERSTAND THAT THIS APPLICATION OR SUBSEQUENT EMPLOYMENT DOES NOT CREATE A CONTRACT OF EMPLOYMENT NOR GUARANTEE EMPLOYMENT FOR ANY DEFINITE PERIOD OF TIME. IF EMPLOYED, I UNDERSTAND THAT I HAVE BEEN HIRED AT THE WILL OF THE EMPLOYER AND MY EMPLOYMENT MAY BE TERMINATED AT ANY TIME, WITH OR WITHOUT CAUSE AND WITH OR WITHOUT NOTICE.** I have read, understand, and by my signature consent to these statements.

Signature _____ Date _____

FOR EMPLOYER'S USE ONLY

Reference Check

Date Called	Company Called	Person Contacted	Comments

Interview Results



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“The objective of the AAHA is to improve the quality of medical care and service to pet animals and the pet-owning public by promoting the universal acceptance of high standards for all aspects of veterinary practice and to represent and speak out as the one voice for small animal veterinary medicine.”

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